



Transtar, Inc.
1200 Penn Avenue, Suite 300
Pittsburgh, PA 15222-4207

July 1, 2010

Company Name
Address
City, ST Zip
Attn: Safety Manager

Dear Contractor,

We are pleased to announce that Transtar (a U. S. Steel subsidiary) has recently established a business relationship with ISN (www.isnetworld.com). Effective immediately, ISNetworld will begin serving as Transtar's primary contractor information management system. As a result of this action, contractors performing services for Transtar will be required to become a subscriber to ISNetworld. If your company is a current subscriber to ISNetworld, there is no additional fee; however, please ensure that you have completed the items below.

There is a nominal fee for this service. Transtar believes the benefits to both parties will far exceed any associated costs. A more comprehensive list of contractor benefits is attached from ISN.

Your company's ISNetworld subscription will provide Transtar access to the following required information:

1. **Company Profile** – Populate your company's Dashboard in ISNetworld to include company contact information, office locations, work types performed, geography served, etc. This will provide Transtar and other Owner Clients with your company's most current contact information at any time.
2. **Safety Questionnaire Management** – ISNetworld contains the Management System Questionnaire (MSQ) which will be utilized to gather your company's Safety & Industrial Hygiene data. The MSQ will replace all previous Transtar questionnaires sent to your company.
3. **Review and Verification** – ISNetworld RAVS will review your company's written health and safety program for compliance with regulatory and/or Transtar's standards. Your company will be required to submit to ISNetworld RAVS copies of your written health and safety program. Detailed instructions will be communicated during your subscription set up. ISNetworld RAVS will also verify your company's OSHA and EMR statistics (see Document Submittal instructions below).
4. **Document Submittal** – Transtar will use ISNetworld to track and verify your company's *OSHA Forms and EMR Certification documentation*. During your subscription set up, ISN will explain how to submit your company's OSHA logs and EMR letters from the past three years to make those documents available online to Transtar.

In order to be considered by Transtar during the contractor services selection process, your company's subscription must be in place by **August 2, 2010**, and all required data must be posted **by September 1, 2010**. For further details about ISNetworld, **please contact the ISN Customer Service Team at (214) 303-4900 or visit their website at www.isnetworld.com.**

Sincerely,

Thomas Kelly
President
Transtar, Inc.