

December 11, 2009

«Company»
 «Address»
 «City», «State» «Zip»
 Attn: «Contact»

Dear «Company»,

Appleton Papers is pleased to announce that it has recently established a business relationship with ISNetworld (www.isnetworld.com). This relationship which is a corporate wide initiative has an objective to advance a culture that protects and promotes the safety and health of individuals who work for and at Appleton's Technical Paper facilities. Effective immediately, ISNetworld will begin serving as Appleton Papers' primary contractor information management system. As a result of this action, contractors and their subcontractors performing services for Appleton Papers are required to become subscribers to ISNetworld. If your company is a current subscriber to ISNetworld, there is no additional fee; however, please ensure your company has completed the items below.

There is a nominal fee for this service. Appleton Papers believes the benefits to both parties will far exceed any associated costs and is unconditionally committed to ensure that the business objective is achieved and value is delivered. A more comprehensive list of contractor benefits is attached from ISNetworld.

Your company's ISNetworld subscription will provide Appleton Papers access to the following required information:

1. **Company Profile** – Populate your company's Dashboard in ISNetworld to include company contact information, office locations, types of work/industry classifications, geography served, etc. This will provide Appleton Papers and other Owner Clients with your company's most current contact information at any time.
2. **EH&S Questionnaire Management** – ISNetworld contains the Management System Questionnaire (MSQ) which will be utilized to gather your company's EH&S data. The MSQ will replace all previous Appleton Papers questionnaires sent to your company.
3. **Document Submittal** – Appleton Papers will use ISNetworld to track and verify your company's Insurance Certificates, OSHA Forms, EMR Letters and Supplemental Agreements. During your company's subscription set up, ISNetworld will explain how to submit these documents within your company's subscription and make them available online to Appleton Papers. Please note Appleton Papers will be uploading the Supplemental Agreement on behalf of your company.
4. **Review and Verification** – ISNetworld RAVS will review your company's written health and safety program for conformance with regulatory and/or Appleton Papers' standards. Your company will be required to submit to ISNetworld RAVS copies of your company's written health and safety program. Detailed instructions will be communicated during your company's subscription set up. ISNetworld RAVS will also verify your company's OSHA and EMR statistics and training documentation.

In order to be considered by Appleton Papers during the contractor services selection process, your company's subscription must be in place and all required data must be posted **by January 15, 2010**. For further details about ISNetworld, **please contact the ISNetworld Customer Service Team at (214) 303-4900 or (800) 976-1303 or visit their website at www.isnetworld.com.**

Your company's cooperation and participation in bringing this cost effective technology solution to our business relationship is appreciated. Appleton Papers and ISNetworkworld representatives will schedule Contractor User Group Meetings and Helpdesks throughout the year.

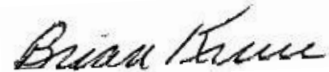
Sincerely,



Jeff Wells
Engineering Manager
Appleton – Appleton Plant



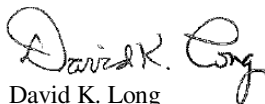
J.B. Williams
Engineering/Maintenance Manager
Appleton – Spring Mill



Brian Knue
Operations Manager
Appleton – West Carrollton



Gary Shadick
Director of Process Improvement
Appleton – Appleton Plant



David K. Long
Materials/Purchasing Manager
Appleton – Spring Mill



Michael Roberts
Materials/Purchasing/PIC Manager
Appleton – West Carrollton