



June 23, 2009

Dear Laurel Mountain Midstream, LLC Contractor,

We are pleased to announce Laurel Mountain Midstream, LLC ("LMM") - a joint venture between Atlas Pipe Line and Williams Midstream - has recently established a business relationship with ISNetwork ([www.isnetwork.com](http://www.isnetwork.com)). Effective immediately, ISNetwork will begin serving as LMM's primary contractor information management system. As a result of this action, contractors and their subcontractors performing services for LMM will be required to become a subscriber to ISNetwork. If your company is a current subscriber to ISNetwork, there is no additional fee; however, please ensure your company has completed the items below.

There is a nominal fee for this service. LMM believes the benefits to both parties will far exceed any associated costs. A more comprehensive list of contractor benefits is attached from ISNetwork.

Your company's ISNetwork subscription will provide LMM access to the following required information:

1. **Company Profile** – Populate your company's Dashboard in ISNetwork to include company contact information, office locations, work types performed, geography served, etc. This will provide LMM as well as other Owner Clients with your company's most current contact information at any time.
2. **HSE Questionnaire Management** – ISNetwork contains the Management System Questionnaire (MSQ) which will be utilized to gather your company's HSE data.
3. **Document Submittal** – LMM will use ISNetwork to track and verify your company's *Insurance Certificates, OSHA Logs, and EMR Letters*. During your company's subscription set up, ISNetwork will explain how to submit these documents within your company's subscription and make them available online to Williams LMM.
4. **Review and Verification** – Your company will be required to submit to ISNetwork RAVS copies of your company's written health and safety program. Detailed instructions will be communicated during your company's subscription set up. ISNetwork RAVS will review your company's written health and safety program for conformance with regulatory and/or LMM standards. ISNetwork RAVS will also verify your company's OSHA and EMR statistics.
5. **DOT OQ Program Coordination** – If your company is impacted by the U.S. Department of Transportation (DOT) Operator Qualification (OQ) regulation requirements for contractor employees, LMM will continue to use ISNetwork to monitor your company's OQ records.

In order to be considered by LMM, your company's subscription must be in place and all required data must be posted **by August 3, 2009**. For further details about ISNetwork, **please contact the ISNetwork Customer Service Team at (214) 303-4900 or (800) 976-1303 or visit their website at [www.isnetwork.com](http://www.isnetwork.com).**

Your company's cooperation and participation in bringing this cost effective technology solution to our business relationship is appreciated. Laurel Mountain Midstream, LLC and ISNetwork representatives will schedule Contractor User Group Meetings and Helpdesks throughout the year. All contractors who have met the above requirements for LMM will receive details of dates/locations of these meetings which will be held in the Pittsburgh area.

If you have any questions about any of the above information – or if you have any difficulties getting set-up with ISNetwork – please contact me at the email address or phone number shown below.

Sincerely,

Becky Smith  
Sourcing Specialist – Contractor Management  
Williams / Laurel Mountain Midstream, LLC