



June 9, 2009

Dear Repsol Contractor,

We are pleased to announce Repsol E&P USA Inc. and affiliates (Repsol) has recently established a business relationship with ISNetworld (www.isnetworld.com). Effective immediately, ISNetworld will begin serving as Repsol's primary contractor information management system. As a result of this action, all contractors performing services for Repsol will be required to become a subscriber to ISNetworld. If your company is a current subscriber to ISNetworld, there is no additional fee; however, please ensure your company has completed the items below.

There is a nominal fee for this service. Repsol believes the benefits to both parties will far exceed any associated costs. A more comprehensive list of contractor benefits is attached from ISNetworld.

Your company's ISNetworld subscription will provide Repsol access to the following required information:

1. **Company Profile** – Populate your company's Dashboard in ISNetworld to include company contact information, office locations, work types performed, geography served, etc. This will provide Repsol and other Owner Clients with your company's most current contact information at any time.
2. **HSE Questionnaire Management** – ISNetworld contains the Management System Questionnaire (MSQ) which will be utilized to gather your company's HSE data. The MSQ will replace all previous Repsol questionnaires sent to your company.
3. **Document Submittal** – Repsol will use ISNetworld to track and verify your company's *OSHA Logs and EMR Letters*. During your company's subscription set up, ISNetworld will explain how to submit these documents within your company's subscription and make them available online to Repsol.
4. **Review and Verification** – ISNetworld RAVS will review your company's written health and safety program for conformance with regulatory and/or Repsol's standards. Your company will be required to submit to ISNetworld RAVS copies of your company's written health and safety program. Detailed instructions will be communicated during your company's subscription set up. ISNetworld RAVS will also verify your company's OSHA and EMR statistics.

In order to be considered by Repsol during the contractor services selection process, your company's subscription must be in place and all required data must be posted by **July 10, 2009**. For further details about ISNetworld, **please contact the ISNetworld Customer Service Team at (214) 303-4900 or (800) 976-1303 or visit their website at www.isnetworld.com.**

Your company's cooperation and participation in bringing this cost effective technology solution to our business relationship is appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read "Derek M. Doise", written over a white background.

Derek M. Doise
HSE Manager
Repsol E&P USA Inc. and affiliates