



Sunoco Logistics Partners, LP
PO Box 5095
Sugar Land, TX 74487

June 26, 2009

Company
Address
City, State Zip
Attn: Contact

Dear «Company»,

We are pleased to announce that Sunoco Logistics Partners, LP (Sunoco Logistics) has recently established a business relationship with ISNetworld (www.isnetworld.com). Effective immediately, ISNetworld will begin serving as Sunoco Logistics' primary contractor information management system. As a result of this action, contractors and their subcontractors performing services for Sunoco Logistics will be required to become a subscriber to ISNetworld. For the many Sunoco Logistics contractors who are already a member of ISNetworld, there is no additional fee; however, please ensure your company has completed the items below.

There is a nominal fee for this service. Sunoco Logistics believes the benefits to both parties will far exceed any associated costs. A more comprehensive list of contractor benefits is attached from ISNetworld.

Your company's ISNetworld subscription will provide Sunoco Logistics access to the following required information:

1. **Company Profile** – Populate your company's Dashboard in ISNetworld to include company contact information, office locations, work types performed, geography served, etc. This will provide Sunoco Logistics and other Owner Clients with your company's most current contact information at any time.
2. **EH&S Questionnaire Management** – ISNetworld contains the Management Systems Questionnaire (MSQ) which will be utilized to gather your company's EH&S data. The MSQ will replace all previous Sunoco Logistics questionnaires sent to your company.
3. **Document Submittal** – Sunoco Logistics will use ISNetworld to track and verify your company's *Insurance Certificates, OSHA Logs and EMR letters*. During your company's subscription set up, ISNetworld will explain how to submit these documents within your company's subscription and make them available online to Sunoco Logistics.
4. **Review and Verification** – ISNetworld RAVS will review your company's written health and safety program for conformance with regulatory and/or Sunoco Logistics's standards. Your company will be required to submit to ISNetworld RAVS copies of your company's written health and safety program. Detailed instructions will be communicated during your company's subscription set up. ISNetworld RAVS will also verify your company's OSHA and EMR statistics.
5. **DOT OQ Program Coordination** – If your company is impacted by the U.S. Department of Transportation (DOT) Operator Qualification (OQ) regulation requirements for contractor employees, Sunoco Logistics will continue to use ISNetworld to monitor your company's OQ records.

In order to be considered by Sunoco Logistics during the contractor services selection process, your company's subscription must be in place and all required data must be posted **by August 3, 2009**. For further details about ISNetworld, **please contact the ISNetworld Customer Service Team at (214) 303-4900 or (800) 976-1303 or visit their website at www.isnetworld.com.**

Your company's cooperation and participation in bringing this cost effective technology solution to our business relationship is appreciated. Sunoco Logistics and ISNetworld representatives will schedule Contractor User Group Meetings and Helpdesks throughout the year. All contractors who have met the above requirements for Sunoco Logistics will receive details of dates/locations of these meetings which will be held throughout the US.

Sincerely,

John Dornak
Area Materials Management Lead
Sunoco Logistics Partners, LP