



September 24, 2010

Dear <Company>,

We are pleased to announce Newalta has recently established a business relationship with ISN as a Contractor/Operator (www.isnetworld.com). Effective immediately, ISNetworld will begin serving as Newalta's primary contractor/supplier information management system. As a result of this action, contractors/suppliers and their subcontractors performing services for Newalta are required to become subscribers to ISNetworld and release their information to Newalta. If your company is a current subscriber to ISNetworld, there is no additional fee; however, please ensure your company has completed the items below.

There is a nominal fee for this service. Newalta believes the benefits to both parties will far exceed any associated costs. A more comprehensive list of contractor/supplier benefits and a subscription quick start guide are attached from ISN.

Your company's ISNetworld subscription will provide Newalta access to the following required information:

1. **Release Company Information** – In order for Newalta to view your company's information, please follow the steps below to authorize Newalta to view your company's dashboard:
 - a. Login to ISNetworld
 - b. Under "My Company", click on "Company"
 - c. Click "Authorize General Contractor"
 - d. Select "Approve" under the "Action Column" for Newalta Corporation
2. **Company Profile** – Populate your company's Dashboard in ISNetworld to include company contact information, office locations, types of work/industry classifications, geography served, etc. This will provide Newalta and other Owner Clients with your company's most current contact information at any time.
3. **EH&S Questionnaire Management** – ISNetworld contains the Management System Questionnaire (MSQ) which will be utilized to gather your company's EH&S data. The MSQ will replace all previous Newalta questionnaires sent to your company.
4. **Document Submittal** – Newalta will use ISNetworld to track and verify your company's *Insurance Certificates, OSHA Forms, and EMR Letters*. During your company's subscription set up, ISN will explain how to submit these documents within your company's subscription and make them available online to Newalta.
5. **Review and Verification** – ISN Review and Verification Services (RAVS) will review your company's written health and safety program for compliance with regulatory and/or Newalta's standards. Your company will be required to submit to ISN RAVS copies of your company's written health and safety program. Detailed instructions will be communicated during your company's subscription set up. ISN RAVS will also verify your company's OSHA and EMR statistics and training documentation.

In order to be considered by Newalta during the contractor/supplier services selection process, your company's subscription must be in place and all required data must be posted **by November 19, 2010**. For further details about ISNetworld, **please contact the ISN Customer Service Team at (800) 976-1303 or visit their website at www.isnetworld.com**.

Your company's cooperation and participation in bringing this cost effective technology solution to our business relationship is appreciated. Newalta and ISN representatives will schedule contractor/supplier meetings throughout the year. All contractors who have met the above requirements for Newalta will receive details of dates/locations of these meetings which will be held throughout North America.

Thank you for your cooperation.

Yours Truly,

Randy Jaggard
Environment, Health & Safety Manager
Newalta Corporation