Reporting not required.

Was there a loss of life?
No: Reporting not required.
Yes: Classify as Fatality.

Was the employee capable of working the following day?
No: Classify as Lost Workday Case/Lost Time Incident.
Yes: Could the employee perform his/her routine duties?
No: Classify as Modified/Restricted Duty Incident.
Yes: Did the employee visit a physician/healthcare professional/medic?
No: Classify as Modified/Restricted Duty Incident without Medical Treatment.
Yes: Was work modified based upon guidance from a healthcare professional?
No: Classify as Modified/Restricted Duty Incident without Medical Treatment.
Yes: Classify as First Aid Incident/Medical Consultation.

Was the employee provided any of the following treatments:
- Issuance of prescription medication
- Suturing/wound closing (other than bandages)
- Removal of foreign bodies from a wound (complicated)
- Removal of foreign bodies from an eye (except irrigation and cotton swab)
- Treatment of infection
- Treatment of a bruise via blood drainage
- Treatment of 2nd/3rd degree burn
- Positive x-ray diagnosis
- Issuance of a rigid means of support
- Amputation/permanent loss of usage
- Vaccine (except tetanus)
- Cutting away dead skin

Yes: Classify as Medical Treatment Incident.
No: Classify as Modified/Restricted Duty Incident without Medical Treatment.

Reminders
To determine Total Number of Recordable Incidents, add together all Medical Treatment, Modified Duty, Lost Time and Fatality incidents.
Record each incident only once, at the highest level of severity, in the quarter in which it first occurred.

References
- http://www.saskmining.ca/
- http://www.wsib.on.ca/en/community/WSIB/230/ArticleDetail/24338?vgnnextoid=c15ae35c819d7210VgnVCM100000449c710aRCRD
- http://www.whscc.nf.ca/employers/Emp_ReportingaWorkplaceIncidentorInjury.whscc
- http://www.msha.gov/forms/70001def.HTM